



Communities Select Committee
20 March 2014

Internal Audit Report – Community Learning and Skills

Purpose of the report: Scrutiny of Services

To review the summary of audit findings and Management Action Plan produced as a result of an internal audit review of Adult & Community Learning (now known as Community Learning and Skills).

Introduction:

1. It has been agreed by the Chairmen of the Council's Select Committees that any relevant Internal Audit reports that have attracted an audit opinion of either "Major Improvement Needed" or "Unsatisfactory", and/or those with high priority recommendations, will be considered for inclusion on the relevant Committee's work programme.

Context:

2. Internal Audit undertook a review of Adult & Community Learning in November 2013. The report produced as a result of this review attracted an audit opinion of "Some Improvement Needed". There were 3 High Priority recommendations made. A summary of the audit findings and recommendations is attached as **Annex 1**. The agreed Management Action Plan is attached as **Annex 2**. The supporting audit report has been previously circulated to committee members.
3. Officers from the service and Internal Audit will be available at the meeting, and the Select Committee is asked to review the actions being taken to address the audit recommendations made.

Recommendations:

4. That the Committee review the audit report and Management Action Plan and makes recommendations as necessary.

Next steps:

The Committee will continue to have oversight of any relevant audit report that has attracted an audit opinion of either “Major Improvement Needed” or “Unsatisfactory”, and/or those with high priority recommendations.

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Sources/background papers: Internal Audit Report – Review of Adult and Community Learning (now known as Community Learning and Skills) 2014-14.